

ADHIPARASAKTHI COLLEGE OF ENGINEERING

G.B. NAGAR, KALAVAI - 632 506, RANIPET DISTRICT

(Approved by AICTE New Delhi & Affiliated to Anna University, Chennai)



INTERNAL QUALITY ASSURANCE CELL



ADHIPARASAKTHI COLLEGE OF ENGINEERING

G.B.NAGAR KALAVA1 - 632 506, RANIPET DISTRICT

(Approved by AICTE New Delni & Affiliated to Anna University, Channa)

Phone: 04173 - 242089, 242584, 242648 E-mail: apce501@gmail.com



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Roles and Responsibilities of IOAC:

- 1. Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution.
- 2. Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
- 3. Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes.
- 4. Organization of inter and intra institutional workshops, seminars on quality related themes.
- 5. Documentation of the various programmes /activities leading to quality improvement.
- 6. Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.
- 7. Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality.
- 8. Development of Quality Culture in the institution.
- 9. Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.

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Composition of IQAC:

S. No.	Details	Name
1	Chairperson	Dr. K. Balakannan Principal
		Prof. B. Shanmugasundaram ASP-Mech
		2. Dr. R. Dhanalakshmi AP-EEE
		3. Prof. S. Premkumar ASP-ECE
2	Teachers to represent all levels	4. Prof. S. Sharmila ASP-IT
		5. Prof. P. Manisankar AP-MBA
		6. Prof. R. Vinoth AP-Mathematics
		7. Prof. M. Bommy AP-CSE
3	Member from the Management	Mr. R. Karunanithi Secretary
4	Senior administrative officer (Office Superintendent/Manager)	Mr. K. Srinivasan Accounts Officer
	Nominee from Local Society/Trust	Dr. Sengottaiyan, MBBS Senior Physician
5	Student	Ms. U. Hari Priya ECE
	Alumni	Mrs. G. Asha
	Nominee from Employer	Mr. M.R. Dinesh Ladder Land Serveys Private Limited
6	Industrialists	Mr. M.B. Jaya Prakash JBS Technology, Arcot, Ranipet District
	Stakeholders	Mr. P. Viswanathan Parent
7	Coordinator of the IQAC	Dr.B.Shamugasundaram ASP - Mech



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20.06.2022

CIRCULAR

It is hereby informed that the 1st IQAC meeting for the academic year 2022 – 23 (Odd Semester) will be held on 22.06.2022, 10.30 am at APCE meeting hall. All the IQAC members are requested to attend the meeting and give your valuable suggestions.

IQAC Coordinator

G.R. Nager,
Raniper District.

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MEMBERS PRESENT:

S. No.	Name	Designation	Role in IQAC	Signature
l	Dr. K. Balakannan	Principal	Chairman, IQAC	Books
2	Mr. R. Karunanithi	Secretary and Administrative Officer	Management Representative	Etammish
3	Prof. S. Premkumar	HOD - ECE	Member	22-
4	Prof. K. Sukkrivan	HOD - CSE	Member	Juh_
5	Dr. S. Shanthi Saravana	HOD - EEE	Member	Su
6	Prof. S. Sharmila	HOD - IT	Member	ley's
7	Dr. P. Lokesh	HOD – S & H	Member	PLAR
8	Dr. S.Mohanraju	HOD - MBA	Member	S. Muhry
9	Prof. N. Rishinath	HOD – Civil Engineering & Exam Cell Coordinator	Member	N-2/12
10	Dr. S.S. Raj Solay Anand	Professor – Mechanical Engineering	Member	My



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11	Prof. S. Prabhatharan	AP – ECE & Placement Officer	Member	D-Dette
12	Mr. Suresh	Librarian	Member	whomby
13	Mr. K. Srinivasan	Accounts Officer	Nominee from Office	Der
14	Dr. Sengottaiyan	Senior Physician	Nominee from Local Society	120
15	Ms. U. Hari Priya	Final Year - ECE	Student	U. Hariping
16	Mrs. G. Asha	AP - ECE	Alumni	G. Dr
17	Mr. M.R. Dinesh	Managing Director, Ladder Land Serveys (P) Lt	Employer	m.R. Dinsh
18	Mr. M.B. Jaya Prakash	Managing Director, JBS Technology, Arcot, Ranipet District	Industrialist	frt
19	Mr. P. Viswanathan	Parent	Stakeholder	Pism
20	Dr. B. Shanmugasundaram	HOD - Mechanical Engineering	Coordinator, IQAC	Pary



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Ranipet District, Tamil Nadu.

MINUTES OF MEETING AND ACTION TAKEN:

S. No.	Points Discussed	Action Taken
1	IQAC Chairman welcomes all the members for the 1st meeting and explained the importance of IQAC in our college in future.	***
2	IQAC Coordinator explained the role and responsibility of each member in the cell.	
3	Secretary and Administrative Officer of APCE advised the IQAC members to start the NAAC work.	222
4	Discussion made on NAAC criteria, formation of various committees, NAAC fee structure, documents required, redesign of college website, time bound for completing the NAAC work, etc.,	NAAC Committee framed and work started.
5	Additional Staff requirements (Teaching and Non-Teaching) for various departments were discussed.	Informed the staff requirements to Management
6	Discussion made on purchase of new equipment and equipment service details in the labs.	Informed to all lab incharges through HODs'
7	It is decided that the IQAC meeting will be conducted twice in an academic year (at beginning of each semester)	
8	Finally the meeting ends with Vote of Thanks by IQAC Coordinator.	

IQAC Coordinator

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23.01.2023

CIRCULAR

It is hereby informed that the 2^{nd} IQAC meeting for the academic year 2022 - 23 (Even Semester) will be held on 25.01.2023, 2.00 pm at APCE meeting hall. All the IQAC members are requested to attend the meeting and give your valuable suggestions.

IQAC Coordinator

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PROCEEDINGS OF 2ND IQAC MEETING HELD ON 25.01.2023, 2.00 PM AT APCE MEETING HALL

MEMBERS PRESENT:

S. No.	Name	Designation	Role in IQAC	Signature
1	Dr. T. Karthikeyan	Principal	Chairman, IQAC	Dar rel
2	Mr. R. Karunanithi	Secretary and Administrative Officer	Management Representative	Ptammith
3	Prof. S. Premkumar	Vice Principal & HOD - ECE	Member	S.P.
4	Prof. K. Sukkrivan	HOD - CSE	Member	g Mes
5	Dr. S. Shanthi Saravana	HOD - EEE	Member	Ser
6	Prof. S. Sharmila	HOD - IT	Member	Eng
7	Dr. P. Lokesh	HOD – S & H	Member	Pron
8	Prof. P. Manishankar	HOD - MBA	Member	P. Manisankar
9	Prof. N. Rishinath	HOD – Civil Engineering & Exam Cell Coordinator	Member	N. Enloy
10	Dr. S.S. Raj Solay Anand	Professor – Mechanical Engineering	Member	Hur



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11	Prof. D. Prabhatharan	AP – ECE & Placement Officer	Member	D Lellate
12	Mr. Suresh	Librarian	Member	halund-
13	Mr. K. Srinivasan	Accounts Officer	Nominee from Office	Dre.
14	Dr. Sengottaiyan	Senior Physician	Nominee from Local Society	
15	Ms. K. Gopinath	Final Year – Mechanical Engineering	Student	K. Golfrett
16	Dr. G. Asha	AP - ECE	Alumni	G. Dr
17	Mr. M.R. Dinesh	Managing Director, Ladder Land Serveys (P) Lt	Employer	M.R. Dringh
18	Mr. M.B. Jaya Prakash	Managing Director, JBS Technology, Arcot, Ranipet District	Industrialist	fit
19	Mr. Palani	Parent	Stakeholder	N. Ry
20	Dr. B. Shanmugasundaram	HOD - Mechanical Engineering	Coordinator, IQAC	Part



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MINUTES OF MEETING AND ACTION TAKEN:

S. No.	Points Discussed	Action Taken
1	IQAC Chairman welcomes all the members for the 2 nd meeting and introduced the new members.	***
2	Reviewed the 1 st meeting minutes.	
3	IQAC Coordinator submitted the status of NAAC work for discussion.	1
4	Secretary and Administrative Officer of APCE advised the IQAC members to complete NAAC work on or before March 2023 and uploading should start from April 2023 onwards.	Informed to all staff members
5	Requirements of new computers and smart boards for taking classes.	Informed to Management
6	Students needs more sports activities and bus facility.	Informed to Management
7	Discussion made on Anna University R2017 and R2021 Curriculum and Syllabi.	***
8	Benefits of NAAN MUDHALVAN course were discussed.	Informed to SPOC to follow
9	Chairman requested all HODs' to conduct more number of events for the students especially in softwares.	Informed to HODs'
10	Finally the meeting ends with Vote of Thanks by IQAC Coordinator.	

IQAC Coordinator

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26.06.2023

CIRCULAR

It is hereby informed that the 3^{rd} IQAC meeting for the academic year 2023 - 24 (Odd Semester) will be held on 28.06.2023, 10.00 am at APCE meeting hall. All the IQAC members are requested to attend the meeting and give your valuable suggestions.

IQAC Coordinator

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MEMBERS PRESENT:

S. No.	Name	Designation	Role in IQAC	Signature
1	Dr. T. Karthikeyan	Principal	Chairman, IQAC	Har rel
2	Mr. R. Karunanithi	Secretary and Administrative Officer	Management Representative	Edamille
3	Prof. S. Premkumar	Vice Principal & HOD - ECE	Member	32
4	Prof. K. Sukkrivan	HOD - CSE	Member	Tuli
5	Dr. P. Murugesan	HOD - EEE	Member	P. Huyes
6	Prof. S. Sharmila	HOD - IT	Member	Luj
7	Dr. P. Lokesh	HOD – S & H	Member	P Colle
8	Prof. P. Manishankar	HOD - MBA	Member	P. Marisanke
9	Prof. N. Rishinath	HOD – Civil Engineering & Exam Cell Coordinator	Member	N. Zalust
10	Dr. S.S. Raj Solay Anand	Professor – Mechanical Engineering	Member	Whit



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11	Prof. S. Prabhatharan	AP – ECE & Placement Officer	Member	Dalt
12	Mr. Suresh	Librarian	Member	Wanne
13	Mr. K. Srinivasan	Accounts Officer	Nominee from Office	sor.
14	Dr. Sengottaiyan	Senior Physician	Nominee from Local Society	6
15	Ms. U. Hari Priya	Final Year - ECE	Student	O. Haripinga.
16	Mrs. G. Asha	AP - ECE	Alumni	d, Dr
17	Mr. M.R. Dinesh	Managing Director, Ladder Land Serveys (P) Lt	Employer	m.R. Dingh
18	Mr. M.B. Jaya Prakash	Managing Director, JBS Technology, Arcot, Ranipet District	Industrialist	for
19	Mr. Palani	Parent	Stakeholder	N-Rz.
20	Dr. B. Shanmugasundaram	HOD - Mechanical Engineering	Coordinator, IQAC	Phy



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MINUTES OF MEETING AND ACTION TAKEN:

S. No.	Points Discussed	Action Taken
1	IQAC Chairman welcomes all the members for the 3 rd meeting and introduced the new members.	
2	Reviewed the 2 nd meeting minutes.	
3	IQAC Coordinator informed the approval of IIQA (on 26.06.2023) and submitted the status of NAAC work for discussion	
4	Secretary and Administrative Officer of APCE advised the IQAC members to complete NAAC - SSR uploading work on or before 12.07.2023.	Informed to all staff members
5	Requirements of extra class room and projectors for taking classes.	Informed to Management
6	Secretary and Administrative Officer of APCE advised the IQAC members to conduct Skill Development Programmes for Students.	Informed to HODs'
7	Discussion made on Internship for R2021 Students.	Informed to HODs'
8	Benefits of NAAN MUDHALVAN course were discussed.	Informed to SPOC to follow
9	Chairman requested all HODs' to arrange more number of Industrial Visits for Students.	Informed to HODs'
10	Additional Staff requirements (Teaching and Non-Teaching) for various departments were discussed.	Informed the staff requirements to Management
11	Finally the meeting ends with Vote of Thanks by IQAC Coordinator.	

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IQAC Coordinator

